

Form BI-529 (Needs to be printed out 6 times and completed with a black ink,
Questions which are not applicable need to be completed with the word "**NONE**"

- **2 Forms** to be completed with the **child's details in front and at the back of the form the child's parent's details**
- **2 Forms** to be completed with the **mother's details in front and at the back of the form the mother's parents details**
- **2 Forms** to be completed with the **Fathers details in front and at the back of the form the Father's parents details**

- **Form BI-24**
- **2 Forms** completed with the **child's details**

- **Form DHA-288 Affidavit (If you are registering the child after 3 months)**

- **2 Forms** completed with the **child's details**

- Passports, Birth certificates, Identity documents of all nationalities and resident cards of both parents & child need to be present + **2 Copies of each and every document please**
- **Original International birth certificate of child (from the local town hall where the child was born)**
- Marriage certificate of parents + English translation **if applicable**
- When appointment is made both parents and the child need to be present for Birth Registration
- 2 Passport Photos of **each** child with white background, no smiling, no eyewear
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- Birth registration is free of charge you only need to pay for the passport application of the child
- Payment of **47,- euro's** paid into the embassy's bank account for the child's .S.A. passport
- South African Embassy Bank Account **BE207350 2551 7856 – BIC KREDBEBB**
- To be paid into the Embassy account at least 4 days prior to submitting your application and attach proof of payment.
- Reference name and surname of applicant

All non-English documentation should be translated by a sworn translator to English

PROCESSING PERIOD

- Unfortunately, the tracing of original records in the register held by the National Department of Home Affairs is a time-consuming task, with the result that these applications are likely to take a minimum of 6-8 months and possibly longer.

Please arrange for an appointment via the embassy's website (appointment link found on): www.southafrica.be

E-mail: brussels.consular@dirco.gov.za

Tel.: 02/285 44 00

02/285 44 92

02/285 44 53

Consular Section

Rue Montoyer 17-19, Brussels 1000

For more information calls can be made from Wednesday to Friday between 09h00-12h00 & 13h30 – 16h00

With the compliments of the Consular Section at the South African Embassy in Brussels, Belgium